



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT ARTS COLLEGE FOR WOMEN, RAMANATHAPURAM

**GOVERNMENT ARTS COLLEGE FOR WOMEN, SIGIL RAJA VEETHI,
RAMANATHAPURAM**

623501

www.gacwrmd.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Location:

Government Arts College for Women is situated at Sigil Raja Veethi, Ramanathapuram. This college is the leading higher education institution for women of Ramanathapuram district of TamilNadu. It is affiliated to Alagappa University, Karaikudi.

. Institution Functioning:

Government Arts College for Women is the leading higher education institution for women of Ramanathapuram district of TamilNadu, affiliated to Alagappa University, Karaikudi. It was established in 1994 in an area of 3.75 acres to empower women through education with its Endeavour for a system incorporating the ethos of Indian culture and personality development of each stakeholder. The college was affiliated to Madurai Kamaraj University till 1994-2007 and from then on, it has been affiliated to Alagappa University, Karaikudi. The Ultimate goal of the institution is to flash the torch to sensitize the women from the deprived sections of the society and support them with an education that hones life skills and ensures employability.

This institution has been the advocate to enable the young women of this locale to keep their feet on ground to march on the path of improvement. This college started with 3 UG courses Commerce, Computer Science and Home Science in the year of 1994 and Electronics in 1995-1996. Then gradually other UG and PG courses have been introduced to attain a number of 7 UG and 2 PG courses at present.

The college has two shifts, forenoon and afternoon to cater to the needs of students

Vision

Enlightening and moulding the youth into multifaceted women by honing their life skills.

Mission

To provide education to rural students at an affordable cost, to enlighten and empower young women to meet the challenges of the world by building strong character oriented individuals with economic independence.

Objectives:

- To provide quality education and skill based education

- To provide a mode of education with global perspectives
- To enhance the moral and ethical value of the student.
- To develop aptitude and skills of students to equip them to face the challenges and needs of a fast changing society.

- To give opportunity to women from socio-economically backward sections of the society in order to prepare them to be effective leaders by instilling confidence.

- To inculcate values of equality, unity and justice.
- To emerge as a centre for academic excellence and research

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Established in the year 1994
2. Operating Under the Government of Tamilnadu with the intention to serve (Non-Profit) the students from backward areas (rural) of Ramanathapuram District
3. One and only Government College for women operating in Ramanathapuram District
4. Obtained 2F and 12B status from UGC
5. The college is funded by State Government under various educational head
6. The College comprises of 7 UG courses and 2 PG courses.
7. Faculties with rich Academics, experience
8. Proctorial System is practiced for mentoring the students towards their goals
9. Curriculum comprises of skill-based subjects
10. Choice-based credit system offers flexibility to the students in choosing courses of their own field of interest.
11. Activity-based teaching –learning process is followed
12. Following continuous internal assessment process for evaluating the students

13. Well equipped laboratory for students to conduct experiments

14. Decisions and resolutions are made through academic council consisting principal and heads of the departments

15. Courses supporting employment opportunities and competitive exams

are offered to the students.

Institutional Weakness

1. Courses offered are mostly covered by Temporary lecturers (As per the instruction of Government of Tamilnadu)

2. Dependent on Alagappa University (Non-autonomous status)

3 Limited financial resources

4. Limited Sports facilities and infrastructure

Institutional Opportunity

1. The College has potential to obtain Autonomous status

2. Potential to establish research courses like M.Phil, Ph.D.

3. Potential to establish professional courses such as M.C.A., B.B.A and .B.B.E.

4.. Potential to offer inter-disciplinary Diplomas and certificate courses to the students to develop employability

5. Highly demand for PG courses in all disciplines

Institutional Challenge

1. Operating alongside too many self-financing colleges under the university

2. Lack of career prospects and employment opportunities in this region

3. Language barrier.

4. Students often fall sick due to hectic travel from distant villages.

5. Majority of the students are first generation learners

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Arts College for women follows the motto “Learn to lead”–in the realization of its vision of enlightenment and empowerment of the rural youth through value based holistic higher education. Curricular aspects and Evaluation cell of the IQAC takes up the responsibility for effective curriculum delivery and transaction. The Internal Academic Auditors scrutinize the progress reports submitted by the respective Departments periodically and ensure that the stated objectives of the curriculum bear a definite drive in the transmission process. All the 7 UG courses and 2 PG courses follow semester pattern and choice based credit system. Major - Elective options, Non-major Electives and skill based electives equip the students to become holistic. The skill developed through co-curricular, extracurricular and best practices of the institution is another quality enhancement measure. Tutorial system bridges the curriculum.

Teaching-learning and Evaluation

The admission process is based on merit, subject to statutory reservations and according to the regulations prescribed by the TamilNadu State Government and guidelines given separately by the Alagappa University for UG and PG programmes.

The college receives more applications than the sanctioned strength. The admission process is publicized through local electronic media and print media. The admission schedule/rank list is also displayed on the notice board of the college before the commencement of the admission date. Students are admitted into various courses, based on merit cum reservation.

Moreover, out of the total seats available 3% is reserved for sportsmen, 3% for differently abled candidates, 3% for the

children of Ex-servicemen and 1% for the children of Sri Lankan refugees. Seats remaining vacant in the OC quota are finally

given to the candidates belonging to BC/BCM/MBC/SC/SCA/ST communities.

The students admitted in this college are from rural and semi-urban background. The college organizes special orientation course on the first day to initiate the students into the college ethos.

As part of continuous assessment, test papers, assignments and seminars are conducted and 25% marks are earmarked for internal assessment in a transparent manner. There are effective grievance redress systems at the college. Bridge courses and Tutorial/remedial courses are conducted for all weak students by the respective departments.

Research, Innovations and Extension

The Head of the Institution supports the faculty in accomplishing their duty and creates peaceful environment, making it easier for the faculty to build and maintain a knowledge environment in the institution.

The faculties are encouraged to participate in national and international departmental conferences, seminar, workshop, orientation course and refresher course. It helps to update the recent development in their field for effective translation of curriculum.

The entire department has sufficient infrastructure for effective imparting of teaching, knowledge and skill to the students. Most of the department has LCD projector for effective teaching. Internet facility is available in most of the departments for staff and students to download the materials required for effective teaching and research purpose. The central library maintains all the latest books, related to the curriculum for all the departments. These books are issued for faculty and students.

The institution follows the universities curriculum. Teachers are taking sincere efforts to teach the subjects effectively and various methodologies are handled like incorporates theory with practical, work projects, seminars, extension lectures, workshops etc., to supplement the University's curriculum and to integrate goals and objectives of the institution. Also the Institution encourages the faculty members to attend refresher courses and training programmes conducted by the Universities and affiliated the colleges for improving their skills.

Infrastructure and Learning Resources

Infrastructure facilities are important for effective and efficient conduct of the educational programmes. The college has 18 well furnished class rooms, 4 labs, 1 language lab with mounted LCD projector and integrated audio system, 1 soft skill centre with mounted LCD projector. An automated Language Lab system with voice recording, playback, one-to-one interaction facility is available for language learning and enhancement of effective communication skills. The college is having a broadband in the campus for connectivity of internet 100mbps. The access of internet is provided to administrative office, library and all the department of the college. The introduction of new courses, purchase of the latest reference books and laboratory equipment are the remarkable steps taken to facilitate the learning process. The college also has a vast play ground. The college also has a Placement Cell to provide employment opportunities to the students. The college has an extensive collection of books in the Main Library and in the Digital Library.

Classroom

There are 17 class rooms available. Each class can accommodate approximately about 50 students. All are ventilated, with free aeration. However, the steps are taken for the construction of new class rooms.

Laboratories

1. Electronics Lab for UG
2. Computer science for UG and PG
3. Chemistry Lab for UG
4. Computer Literacy Programme Laboratory for non- computer science students.
5. Communicative English Lab with internet facility

Student Support and Progression

Yes, the college has a student council. The students president, secretary are nominated according to their academic performance and election. The institution constitutes the students council every academic year. This student council organizes the college function and sports day function. The expenditure is metted out from student's special fees, collected every academic year.

Students are the members in various committees such as, Cultural committee, Sports committee and NSS committee. Their views and opinions are given due consideration while taking decisions.

Governance, Leadership and Management

Our College Motto: "Learn to Lead"

Vision of the College

Enlightening and moulding the youth into multifaceted women by honing their life skills.

Mission of the College

To provide education to rural students at an affordable cost to enlighten and empower young women to meet the challenges of the world by building strong character oriented individuals with economic independence.

Objectives:

- To provide quality education and skill based education
- To provide a mode of education with global perspectives
- To enhance the moral and ethical value of the student.
- To develop aptitude and skills of students to equip them to face the challenges and needs of a fast changing society.
- To give opportunity to women from socio-economically backward sections of the society in order to prepare them to be effective leaders by instilling confidence.
- To inculcate values of equality, unity and justice.
- To emerge as a centre for academic excellence and research.

The Mission and Vision of the institution are communicated to all the students, teacher and other staff member and stakeholders through:

- College Notice board (Students)
- Conduct Periodical prayer (Students)
- College Prospectus and Calendar(Students)

- Institutional Website (www.gacwrmd.org)(stakeholders)
- Through routine extension activities carried out by the respective committees and groups.

- Conducting talks by resource persons and subject expert.
- Parents and Teachers meeting.

Institutional Values and Best Practices

The college has a system to collect, analyze and use information on the academic performance of students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections, etc. at risk of drop out.

The academic performance of the students at the risk of dropout rate is measured by the faculty through Classroom interactions. The class teacher identifies the problems for dropout of the students.

- If the dropout is due to personal problem, necessary counseling is given both to the student and parent.
- If the dropout is due to financial constraints, arrangements are made for the financial assistance, at the department level and teachers personally.
- Attendance of the student is closely monitored by the class teacher with a view to avoid attendance shortage and consequent dropout.
- Remedial classes are conducted for slow learners to improve their performance and minimize the drop-out rate.
- Staff-parent meetings are conducted so as to enhance the performance of the students from the disadvantaged sections of society.

The department takes a special care and attention given to the students for the above mentioned problems. Each student in the college gets the required benefits offered by the State Government and other financial agencies. These benefits have definitely boosted the confidence of students from weaker sections of the society. As a result, they have improved their academic performance. Such students have also been educated, guided and motivated by teachers to excel in all walks of life

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT ARTS COLLEGE FOR WOMEN,RAMANATHAPURAM
Address	Government Arts College for Women, Sigil Raja Veethi, Ramanathapuram
City	RAMANATHAPURAM
State	Tamil Nadu
Pin	623501
Website	www.gacwrmd.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	S.Geetha Manickka Nachiar	04567-221343	9442138356	04567-45672 21343	principal.gacw@gmail.com
IQAC Coordinator	S.Geetha Manickka Nachiar	04567-221676	9865557333	04567-45672 21676	geethanachiar@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	12-12-1994
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Tamil Nadu	Alagappa University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	02-06-2015	View Document
12B of UGC	02-06-2016	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Arts College for Women, Sigil Raja Veethi, Ramanathapuram	Urban	163350	6510

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BCom, Corporate Secretaryship	36	Higher Secondary	English	132	125
UG	BSc, Home Science	36	Higher Secondary	English	40	31
UG	BSc, Electronics	36	Higher Secondary	English	40	32
UG	BSc, Mathematics	36	Higher Secondary	English	120	111
UG	BSc, Chemistry	36	Higher Secondary	English	40	36
UG	BA, Tamil	36	Higher Secondary	Tamil	72	66
UG	BSc, Computer Science	36	Higher Secondary	English	80	73
PG	MSc, Mathematics	24	B.Sc Mathematics	English	36	36
PG	MSc, Computer Science	24	B.Sc. CS B.Sc. IT BCA	English	24	23

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				63			
Recruited	0	0	0	0	0	0	0	0	3	48	0	51
Yet to Recruit	0				0				12			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	3	3	0	6
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	1	3	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	1	2	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	5	0	5
M.Phil.	0	0	0	0	0	0	3	2	0	5
PG	0	0	0	0	0	0	0	1	0	1

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	24	0	25
PG	0	0	0	0	0	0	0	15	0	15

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	3	0	3

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	0	0	0	0	0
	Female	440	0	0	0	440
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	1321	0	0	0	1321
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	113	0	0	0	113
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	291	287	298	356
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1150	1020	1139	1090
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	3	2	4	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	2	4	3	1
	Others	0	0	0	0
Total		1446	1313	1444	1449

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 9	File Description	Document
	Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	9	9	9

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1449	1444	1313	1446	1389
File Description		Document		
Institutional Data in Prescribed Format		View Document		

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
392	389	391	389	389
File Description		Document		
Institutional data in prescribed format		View Document		

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
471	453	466	435	367

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	52	58	47	48

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
63	63	63	63	59

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 18

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
91.39	77.35	59.95	64.70	57.25

Number of computers

Response: 72

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Government Arts College for Women follows the motto "Learn to lead" in the realization of its vision of enlightenment and empowerment of the rural youth through value based holistic higher education. Curricular aspects and Evaluation cell of the IQAC takes up the responsibility for effective curriculum delivery and transaction. The Internal Academic Auditors scrutinizes the progress reports submitted by the respective Departments periodically and ensures that the stated objectives of the curriculum bear a definite drive in the transmission process. All the 7 UG courses and 2 PG courses follow semester pattern and choice based credit system. Major - Elective options, Non-major Electives and skill based electives equip the students to become holistic. The skill developed through co-curricular, extracurricular and best practices of the institution is another quality enhancement measure. Tutorial system bridges the curriculum.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of the certificate/Diploma programs

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 9.62

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 30.02

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
414	425	446	394	429

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

To integrate the cross cutting issues of our society like gender, climate change, environment education, human rights etc., our college has established various committee/cells to take care of these issues (Anti-Ragging Cell, Grievance Redressal cell and Sexual Harassment cell are active in the institution) and it conducts various awareness programme to the students. Every year the institution celebrates women's day.

The CBCS pattern also includes Environmental studies subject as a part of the curriculum under part IV for all UG students. It provides wide coverage of various components of environments.

N.S.S. unit of our college plays a very significant role in making the campus green.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 18

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 18

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 1.38

1.3.3.1 Number of students undertaking field projects or internships

Response: 20

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A. Any 4 of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: B. Any 3 of the above</p>	
File Description	Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: D. Feedback collected</p>	
File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 96.31

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
536	531	558	540	549

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
560	560	578	560	560

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 95.03

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
368	363	377	368	377

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

State Government has implemented **Computer Literacy Programme (CLP)** skill oriented certificate course in all Government Arts and Science Colleges from the year 2005 onwards. The objective of the course is all the UG level students except B.Sc. Computer Science students must get computer knowledge and develop the skill to handle Micro soft word, excel, power point, internet browsing etc. The state Government provides a common syllabus to all Government Arts and Science Colleges in TamilNadu to impart computer knowledge and skill to the students studying in Government colleges. This course is only provided to all first year UG students with minimum amount of Rs.700/-. The Principals of the Government colleges appoint a computer instructor for every fifty students. The duration of the course is one year and starts from July of every academic year. At the end of the academic year, the Directorate of Collegiate Education, conducts a common examination to all the students in a common date and provides a certificate. This certificate is also eligible to register in employment office to get employability opportunity in private and public sectors.

The state Government also provides Soft Skill training to all the UG students through their Soft Skill Centers. Our college provides the training to all outgoing students to develop their skill in attending the interview, group discussion, personality development, high level computer course etc., which give self confident for the students and get employment opportunities in Information Technology field with free of cost by the trained resource persons.

The Computer Literacy Programme and Soft Skill classes are conducted only out of the academic period.

Alagappa University has offered Skill Based subjects, which are part of curriculum (Part IV) to all UG students and give a common syllabus to all its affiliated colleges to develop the student's skills from third semester onwards. These subjects are taught by the concerned departments during their academic period.

The university conducts practical examination by appointing an external examiner to evaluate the skill of

the students in various skill-based subjects.

Advanced learners are identified based on their classroom involvement, their results in the periodical tests and exams besides their participation and performance in co-curricular activities. Such students are also guided to take up advanced tasks to enhance their skills.

They are motivated to participate in workshops and seminars held outside the college campus so that they could mingle with the experts in the field and update their knowledge. The advanced learners are also instructed to make the best use of ICT tools, internet and different other media to upgrade their potentiality.

Remedial classes? exams are conducted for slow learners after the working hours.

Recently our college has started " STARTUP CELL" providing awareness programmes for students.

2.2.2 Student - Full time teacher ratio

Response: 26.35

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.41

2.2.3.1 Number of differently abled students on rolls

Response: 6

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Apart from lecturing the teachers also follow the interactive teaching method in the class room. The two broad methods of reasoning ,deductive and inductive approaches are used in the class room. The teacher is able to comprehend what the student has grasped. Based on this, the teacher changes his teaching methodology to cater to the student's need.

Our college provides LCD projector and computers also. Most of the staff frequently use audiovisual equipment for effective teaching.

Demonstration methods are also used in classroom to develop their skill. The audiovisual equipment are

properly used. Our state Government also provides free laptop for each student. The students use the laptop during computer programming classes and other classes if required.

Language classrooms are the most interactive in various activities. In the language classrooms students are involved. Teachers ask them to read from the textbooks and express their views on selected topics. Language classrooms are the places which gives more importance to creativity.

In the English language classrooms, focus is more on their communication skills. Group activities and role plays play a crucial role in the English classrooms. Poems kindle their literacy abilities.

Most of the department conduct seminars and give assignments to students so that they work independently. Home-assignments develop then individual talents.

In science laboratories, students are encouraged to work more independently. Such learning definitely proves to be not only a fun-filled learning but also a training to enhance their knowledge and skill.

Dissertation or project work given to many students is found to be one of the best methods of imparting research tempo in terms of data collection and organization, literature survey, experimentation, discussion and analysis, and report writing. It aids in developing a healthy rapport between students and teachers, which could be quite helpful in their future studies and research.

Institution network and interact with beneficiaries such as industry/hospitals.

The students of the Home Science department undergo training in various Projects done by departments. The students of Computer Science doing their projects in various companies to get industrial exposure. The students of electronics collect ideas from various companies to do their project work.

The institution interacts with the industry through placement cell. Our college provides Soft Skill training for students to attend the campus interviews conducted by various companies through placement cell to the final year students.

University: Faculty members who are acted as chairperson and members in board of Studies to provide academic inputs. Faculty members interact with the University as Chairman and members in various committees of the University as follows

Member of Board of Studies:

G.Rajesh Kanna, Department of Electronics

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 45.45

2.3.2.1 Number of teachers using ICT

Response: 25

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 23.37

2.3.3.1 Number of mentors

Response: 62

2.3.4 Innovation and creativity in teaching-learning

Response:

The Head of the Institution supports the faculty in accomplishing their duty and creates peaceful environment, making it easier for the faculty to build and maintain a knowledge environment in the institution.

The faculties are encouraged to participate in national and international departmental conferences, seminar, workshop, orientation course and refresher course. It helps to update the recent development in their field for effective translation of curriculum.

The entire department has sufficient infrastructure for effective imparting of teaching, knowledge and skill to the students. Most of the department has LCD projector for effective teaching. Internet facility is available in most of the departments for staff and students to download the materials required for effective teaching and research purpose. The central library maintains all the latest books, related to the curriculum for all the departments. These books are issued for faculty and students.

The University has central library and permits the affiliated college staff and students for reference. University departments also permit the affiliating college staff and research student to use the research infrastructure. When the affiliating University organizes any programme related to staff and student, it sends the invitation or letter to the affiliated colleges and also forwards the relevant information related to affiliated colleges given by the UGC, NACC, and TANSCHÉ etc.

Tamil Nadu State Government introduced “Study Abroad Programme” for teachers and students to carry out their research and study in laboratories abroad.

The institution follows the universities curriculum. Teachers are taking sincere efforts to teach the subjects effectively and various methodologies are handled like incorporates theory with practical, work projects, seminars, extension lectures, workshops etc., to supplement the University’s curriculum and to integrate goals and objectives of the institution. Also the Institution encourages the faculty members to attend refresher courses and training programmes conducted by the Universities and affiliated the colleges for improving their skills.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 83.57

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 17.13

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	10	13	7	7

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 8.55

2.4.3.1 Total experience of full-time teachers

Response: 470

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The evaluation of the students has become internal as well as integral part of the teaching learning process. Being an affiliated college there is no scope for reforming the examination especially in the endsemester examination. At the beginning of the academic session, during orientation programme and at appropriate intervals students are informed about the evaluation system. About the portion of the curriculum for the assessment, the nature and format of the question paper and weightage of marks for papers prescribed by the university the students are intimated.

The internal marks are provided on the basis of Class test/ unit test and Seminar/ assignments.

Reforms abided in the college:

The college conducts term end examination (Unit test) at the end of every month and a model examination before the university examination. In addition to that additional class tests are conducted and home assignments are given to the students. The continuous assessment of the student performance is ensured with a proper, focused examination system consisting of internal assessments, assignments, seminars, class performance.

Whenever the university updates the curriculum, the institution implements the same. Special tutorial sessions are organized for weaker students.

Department works for the overall development of the students through regular teaching, extension training and research activities.

100 percent transparency is ensured in the internal assessment. The overall performance of the student is

taken in to consideration while giving internal marks. The evaluation patterns are both traditional as well as non-traditional. The traditional pattern includes writing predeceased tests.

Non-traditional valuation includes class teaching by the students, group discussions, formatting objective type questions etc. The academic calendar is prepared by the Department of Higher Education which is duly followed by the college. The teaching staff prepares their teaching plans according to this calendar.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Continuous Assessment is carried out without pressurizing the students. Internal tests, Assignment, seminar, conducting quiz, etc. are also carried out. Students are awarded internal marks based on these test. The internal marks are then send to the University.

Students are monitored periodically with their past records and Counseling given to the slow and average learners. LCD mode of lecture is given to the students for easy understanding and play animation video related to the topic for easy understanding and motivating the students by class room interactions/Group discussion.

PTA meeting is held in every year and the interaction is recorded in the tutorial work record. Internal marks are reported to parents during this meeting. All students are given opportunities for ICT aided seminar presentations, project Presentations and assignments.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

INSTITUTION LEVEL

Answer keys for internal test question papers for every course are prepared for evaluating answer scripts. After the evaluation, the answer scripts are verified by the head of the department. Evaluated answer scripts are circulated to the students and the marks are submitted to the respective class tutors within three days from the date of the test. The grievances addressed by the students with respect to evaluation are resolved by the course handling faculty member. Based on the students test performance, corrective actions are taken performance of the students are informed to their parents by post. Students who have failed in more than two subjects are counseled by the class advisor and mentor to improve the performance. Re-test are conducted for the students who got the prior permission due to genuine reason.

UNIVERSITY LEVEL

Students can apply for revaluation of their semester examination within two weeks from the declaration of results, if they are not satisfied with the first evaluation. Students can also apply for the photo copy of their answer scripts and discuss with their respective course faculty. If the answer script deserves more marks than the awarded marks in the first evaluation, students can apply for review with the recommendation of

the HOD of the respective department. Revaluation is not permitted for practical courses and project work.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Continuous internal evaluation:

The internal assessment test schedules are prepared and communicated to the students well in advance. The pattern, quality and correctness of the question papers prepared by faculty members for the internal assessment test are verified by the head of the department. The examination cell conducts all the internal assessment tests as per the schedule. The examination cell circulates the duty chart for the faculty member and hall allotment for the students well in advance. The answer key is prepared by the course handling faculty members and evaluation is done within three days from the date of examination. The answer scripts are distributed to the students for their verification. The corrected answer scripts (sample answer sheets) are verified by Head of the department to ensure the standard evaluation process. The sample answer scripts of all the tests are maintained properly. The institution ensures the internal marks calculation with transparent evaluation procedure. The internal assessment marks are calculated by individual course handling faculty. The marks obtained by the students in three internal assessment tests are uploaded periodically on the university web portal along with their attendance. The absentees of the internal tests are given an opportunity by head of the department if they have valid reasons. The marks obtained by the students in these internal assessment tests and rank list are displayed on the department notice board. As the college is an affiliated institution there is no weightage for the behavioural aspects, independent learning, communication skills etc..But the college encourages and motivates the students to think and learn independently by participating in various events for the overall department. The college organizes value added courses, workshops, students symposium, guest lecturers, to improve the self-learning capacity of the students. The communication skills and presentation laboratory is conducted for the students as per our college curriculum. The training and placement cell organizes personality development program and trains the students to improve behavioral aspects and communication skills.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

ARTS

Programme Outcome:-

PO1: The purpose of student learning is to encourage students to analyze the range of creativity, cultural activities and the convention and methods.

Programme Specific Outcome:

Tamil:

1. Investigate the variety of human culture and demonstrate a understanding of the ways in which cultures have changed.
2. To comprehend how language reflects a way of thinking, and other aspects of society.

Commerce:

Aims to provide students with the knowledge, tools of analyses and skills with which to understand and participate in the modern business and economics world.

SCIENCE

Programme Outcome:-

PO1: To equip students to use modern analytical instrumentation and be skilled in problem solving, critical thinking and analytical reasoning.

Also moulds students to formulate hypotheses, investigate test and interpret data.

Programme Specific Outcome:

Computer Science:

Prepare students for positions as computer scientists. Apply algorithmic, mathematical and scientific reasoning to a variety of computational problems.

Electronics:

Demonstrate proficiency in the use of data and wireless communication networks, equipment and devices.

Chemistry:

To employ critical thinking and efficient problem-solving skills in the four basic areas of chemistry (analytical, inorganic, organic and physical).

Home science:

Utilize knowledge from the physical and biological sciences as a basis for understanding the role of food and nutrients in health and disease processes.

Mathematics:

To comprehend fundamental elements of mathematics, are applied to solve real-world problems. To use mathematical reasoning with appropriate technology to solve problems, test conjectives.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Students' progress and learning outcomes are monitored through continuous evaluations, tutorials and laboratory exercises, and live projects/assignments. The College conducts three tests in all courses and reviews the performance of students in the faculty meeting at departmental level. At the end of each semester, student feedback is taken course wise performance of students is discussed, analyzed and recorded in terms of grades. Based on discussion, feedback of student and faculty, course contents are improved. Weak students are encouraged for special meetings and interaction with the faculty to identify their problems and means to solve them.

Attainment of POs indicates that the job is well done. Curriculum, Assessment and Evaluation are the major tools by which Program Outcomes are attained. We should look at all of these together.

- Analyze the University Curriculum
- Determine the Gaps in Attainment of Pos
- Could need a few iterations

Our analysis may indicate that

- Not all POs are Attainable with the Given Curriculum.
- May need some additional modules AND
- Design of In-Sem evaluation and assessment to take care of the gaps.
- A record of all this work is needed.

1. List of All additional modules added along with the details of contents, and where these are being offered. etc

2. Evaluation {In-Sem. Papers, Tutorials, typical answer scripts, etc} along with COs- POs targeted therein.

Program Outcomes (POs) as identified by UGC, India are what the graduates of an undergraduate program should be able to do at the time of graduation. The POs are discipline non-specific. A total of NINE Program Outcomes have been prescribed in the UGC as

PO1. Arts and Science Knowledge

PO2. Problem Analysis

PO3. Design/development of solutions

COURSE OUTCOME ASSESSMENT METHODOLOGY

The process of attainment of COs, POs and PSOs starts from writing appropriate COs for each course

in the Three-year UG degree and Two year PG degree programs. The course outcomes are written by the respective faculty member using action verbs of learning levels as suggested by Bloom Taxonomy [3]. Then, a correlation is established between COs and POs and COs and PSOs on the scale of 0 to 3, 0 being no correlation, 1 being

the low correlation, 2 being medium correlation and 3 being high correlation. A 6x12 mapping matrix of COs-POs and 6x4 mapping matrix of COs-PSOs is prepared in this regard for all courses in the program.

ATTAINMENT OF COS AND POS

Thus, mapping matrix of COs – POs and COs - PSOs are prepared for all the 9 courses and finally these matrices are merged to form a „Program level CO-PO Matrix and CO – PSO Matrix.

Some of the Direct CO assessment tools used to measure the attainment levels are :

Test – I,

Test – II,

Assignments, seminar, end semester exams, performance during experiments etc.

Course Exit survey is also conducted at the end of the semester. The different weights are assigned to each of above tools.

2.6.3 Average pass percentage of Students

Response: 71.65

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 331

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 462

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.53

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Our higher education institution has started incubation Centre for eco system like environmental club and sapling club through which the staff and students work together and protect our environment. Our institution is also creating awareness to the society by conducting various awareness programme. Our

college provides yoga to train the body and mind of the students and creates awareness for competitive exams. Our institution is also practicing an innovative system called Tutor system by which our students are motivated and promoted in different aspects to get individual attention, interaction and involvement. Staff and students understand each other and happened to be familiar with all.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.62

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	16	5	4	6

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.37

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	11	7	1	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Co-curricular and extracurricular activities increase the opportunities of students for all round holistic personality development. National Service Scheme (NSS) has 3 units. The programmes are mainly development oriented in nature and are designed in such a way that they promote a sense of social concern and leadership qualities among the students. Other than 10 days camp social awareness, medical camps, rallies, tree plantation and consumer rights are organized. YRC involves in every year in health related programmes like first aid training, blood donation, AIDS awareness programme are the important activities.

The Career and Counselling Cell conducts awareness programmes and coaching classes for various competitive examinations and the students are counselled about the availability of the job opportunities and campus interviews, arranged by various organizations. As a result, a large number of PG seats in reputed colleges are secured by the students of the college. A member of students got employment in public and private sectors.

Our district employment office has donated 700 competitive examination related books for our students. Students preparing for competitive exam can avail these books any time. Apart from this TNPS coaching classes are held free of cost in the college campus.

Students regularly participate in various events of Games and Sports at district, zonal and University level.

The CBCS pattern also includes Value Education subject as a part of the curriculum under part IV for all UG students to enrich the moral and ethical values.

Better Career Options – College career guidance and placement cell gives the awareness to the students for various career opportunities.

Community Orientation - NSS and Red Cross Society run various programmes of community orientation. Every year NSS organizes Blood donation camp and seven days special camp in remote villages. Red Cross Society organizes Blood Group Testing Camp. Our students stand ahead in community and social education.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 42

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	9	6	6	6

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 27.17

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
580	360	560	200	200

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 119

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	30	25	15	29

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Infrastructure facilities are important for effective and efficient conduct of the educational programmes. The college has 18 well furnished class rooms, 4 labs, 1 language lab with mounted LCD projector and integrated audio system, 1 soft skill centre with mounted LCD projector. An automated Language Lab system with voice recording, playback, one-to-one interaction facility is available for language learning and enhancement of effective communication skills. This lab is used for all the students. The college is having a broadband in the campus for connectivity of internet 100mbps. The access of internet is provided to administrative office, library and all the department of the college. So the students can access the internet freely. The introduction of new courses, purchase of the latest reference books and laboratory equipment are the remarkable steps taken to facilitate the learning process. Department wise indent asked from head of departments and quotation call for has sent to the concern company and the purchase committee decides to buy on the basis of least quotation. The college also has a vast play ground. The college also has a Placement Cell to provide employment opportunities to the students. The college has an extensive collection of books in the Main Library and in the Digital Library.

The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies /committees constituted to plan and monitor the projects to be taken up in a session.

Classroom

There are 17 class rooms available. Each class can accommodate approximately about 50 students. All are ventilated, with free aeration. However, the steps are taken for the construction of new class rooms.

Laboratories

1. Electronics Lab for UG
2. Computer science for UG and PG
3. Chemistry Lab for UG
4. Computer Literacy Programme Laboratory for non- computer science students.
5. Communicative English Lab with internet facility
6. Home science lab for UG,

Soft Skill centre with internet facility.

The following equipments are available in our college.

- LCD

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**Response:****a) Sports, outdoor and indoor games:**

- Government Arts College for women, Ramanathapuram, has been well known for its sports activities.
- Students take part in Inter-college, district, and State Level competitions for different events.
- The College has a spacious play ground of its own , it occupies one acre. Our students are utilizing it fruitfully.
- Indoor games: Chess and Carom
- Outdoor games: Shuttle, Kabbadi, kho kho and Volley ball

b) Cultural Activities:

The fine arts committee in our college makes necessary arrangements for the participation of students in co-curricular activities like Flower arrangement, Solo Dance, group dance ,jewelary making,vegetables carving, rangoli etc,. All the departments conduct various cultural fests for their department students. They also facilitate the students to engage in various cultural events at both inter and intra College level. Activities under this include Teachers day, students FEST, and Farewell to final year students.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**Response:** 27.78**4.1.3.1 Number of classrooms and seminar halls with ICT facilities****Response:** 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 24.25**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)**

2017-18	2016-17	2015-16	2014-15	2013-14
20.01	15.00	16.49	17.00	15.00

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is the Learning Resource Centre for teaching and learning activities in educational institutions. Our College Library develops a more comprehensive collection of print and electronic resources, giving a vital support to the academic needs of the College. The College library opens access system both for reference and stack section. The main function of an academic library is to provide resources support to students and

faculty of the educational institution. Specific course-related resources are provided by the library, such as copies of textbooks and article readings. The academic library provides a quiet study space for students on campus. The library provides a "gateway" for students and faculties to access various resources, both physical and digital.

The Library advisory Committee is headed by principal. Principal and the members are support of the librarian. It caters to the growing need of the present and future requirement of the library. The committee in its various meetings has recommended valuable positive suggestions to make the library user friendly and initiated several activities such as,

1. Extension of library space
2. Provision of a display board to display publications of staff, students and other important matters.
3. The committee gives guidelines for the procurement of books, Journals and software necessary for the library.
4. The committee ensures the optimal use of library facilities by staff and Students.
5. It takes up remedial actions towards the grievances expressed by the students and staff through their feedback.

Lay out of the library Plan attached:

1. Entrance
2. Periodicals rack Fire extinguisher
3. The Library has a link with College website. (www.gacwrmd.org)
4. Computers are available in the library for student/staff access.
5. Internet band width/ speed: 2 Mbps

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment**Response:**

Name of the book/Manuscript	Name of the publisher	Name of the Author	Number of copies	Year Publications	of
Inorganic Chemistry	Tamil Nadu Text Book Society	C.A. Padmanathan	1	1974	
Qualitative Analysis	Tamil Nadu Text Book Society	V. Alexeyer	1	1968	
Properties of Matter	Tamil Nadu Text Book Society	K. N. Ramachandran	1	1972	
Introduction to Ultrasonic	Tamil Nadu Text Book Society	K.P. Rathinam	1	1975	
Advanced Astronomy	Tamil Nadu Text Book Society	K.S. Ramachandran	1	1997	
Statistics	Tamil Nadu Text Book Society	Selvaraj	1	1973	
Elementary Mechanics	Tamil Nadu Text Book Society	C.R. Rama Krishnan	1	1979	

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**Response:** 1.47

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.99	1.50	2.10	1.19	0.59

File Description**Document**

Details of annual expenditure for purchase of books and journals during the last five years

[View Document](#)**4.2.5 Availability of remote access to e-resources of the library****Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 24.93

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 375

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Computer facility is provided to the computer science students through computer science laboratory. First year non-computer students of this college are using CLP laboratory. English Language Lab used by all first and second year students and their staff members. Each department is having computer systems with internet facility for department and faculty purpose. Students in higher classes are having free laptop given by the state government. Enough computers are available in the library, office and principal room.

Number of computers with Configuration (provide actual number with exact configuration of each available system)	72 (i5 -Processor/1000GB Hard Disk/3GB RAM/TFT LED Monitor)
• Computer-student ratio	1:17

• LAN facility	4
• Wi-Fi facility	Not Available
• Licensed software	3
• Number of nodes/computers with Internet facility	29
• Any other Copier and Printer (Laser)	7

NAAC

Computer and internet facility is available in all departments, Principal room, college office, college Library, CLP and English Language Lab. Students and faculty members can use internet facility at their department. Students are also use the internet facility at the computer science department and Computer Literacy Programme.

The college has a proposal to upgrade the IT infrastructure by purchasing the newly available model PCs in

the market. Also new software available in the market which are very useful for the faculty members to enrich their knowledge in research work it will be purchased. The college intends to upgrade each department with computers of latest version

- The English language lab is (with computers loaded with professional software for training students on communicative skills – speaking, writing, listening, reading) fully accessible to all the staff & students of all department.
- The facilities created at the Computer Science department is appropriately devoted to use of other departments (with prior permission from the computer science HOD)
- LCD projectors are available for making presentations on important topics by faculty members of various departments.

4.3.2 Student - Computer ratio

Response: 20.13

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility, LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
91.39	77.35	59.95	64.70	57.25

File Description

Document

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

ESTABLISHMENT AND MAINTENANCE

The college has the policy to enrich the infrastructure Facilities every Year. At end of the semester we have been conducting meeting by the principal and discussion regarding the requirements of infrastructure and equipments such as LABS, LIBRARY, CLASSROOMS, SPORTS and COMPUTER SYSTEMS.

LIBRARY:

Our college library has an advisory committee which is supporting the function of library as systematically. Every year the college has been allocated the budget to purchase the resource such as Books and Furniture, book shelves, Internet, Buildings etc...

LABORATORY

We are providing separate lab facilities for UG & PG students . Every year the college has offered lab equipments such as apparatus, Computer Systems, Furniture, updating of Internet speed and Bandwidth etc.,

SPORTS:

Every academic year we are conducting NSS Camps and also various Sports programme such as Volley ball, Badminton, Handball, Throw ball, Kabbadi, Kho-Kho, etc., In 2017 we established the play ground for developing the sports activities. We provide a special coaching regarding sports experts to students by Physical Director(Incharge).

COMPUTER:

The college has given a more prominent focus on buying latest version computer systems with decent configuration to provide more computeracy skills. We are concentrating to update the computer software

and Hardware. We are allocated computer systems for each and every department through separate room. We are interested to buy more and more computer systems by each and every year.

CLASSROOMS:

We have adequate facilities to provide sufficient classrooms and furnitures.. We have provided 1 LCD enabled smart class rooms to enhance the student's skills as systematically.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 82.54

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1124	1136	1223	1226	1091

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.01

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 47.35

5.2.2.1 Number of outgoing students progressing to higher education

Response: 223

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description**Document**

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has a student council. The students president, secretary are nominated according to their academic performance and election. The institution constitutes the students council every academic year. This student council organizes the college function and sports day function. The expenditure is metted out from student's special fees, collected every academic year.

Students are the members in various committees such as, Cultural committee, Sports committee and NSS committee. Their views and opinions are given due consideration while taking decisions

Functions of the council:

- The student's council shall coordinate with the college in all the co-curricular and extra-curricular activities in the college under the guidance of the senior staff members.
- The activities include such as organizing activities both Academic and Cultural fest, National and International seminars, One day workshops, Debate, Blood donation camp, Representative meetings, Annual day celebration, Sports day celebration and other festive occasions.
- The student's council plays a vital role in complimenting the behavior of students.
- To check and keep an eye in student's discipline and dress code inside the college campus.
- The council acts as a bridge between the students and administration.
- They help in developing the character of the students which is utmost important for any student in the college.

Meetings:

The principal conducts council meeting twice in a month with all members in it. During this meeting student's council members bring ideas, requests and feedback of the students. Student's council not only addresses the immediate needs of the students, it also helps participating students to offer solutions for long lingering problems of administration and student conflicts. After the meeting with the Principal, the HOD and other members arrange a meeting with the class representative of all the departments.

They are informed about the instructions and future plans of the Principal, which are conveyed to other students of the college by their class representative respectively

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	7	6	4	5

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college has an unregistered active Alumni Association. All the outgoing students are required to become members of the association. The alumni are guided by a Teacher convener in their activities. The funds are properly utilized for student's welfare. Sometimes if there is any teaching staff scarcity at that time, the college appoints teachers and gives the salary from this head.

Each department maintains the contact address, email address and mobile number of the alumni through which the institution communicates with the alumni. The alumni itself form a network like face book and Whatsapp through which they communicate with each other.

The former faculties of the institution are invited to various functions as guests and resource persons. Their experience and the expertise are used by the Institution as and when needed. We seek their guidance regarding various activities and while conducting seminars.

The grievances are considered and proper actions are taken. The OSA is functioning actively where the alumni plays a key role in soliciting welfare programmes like construction of "Rest Room" for the students.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association / Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Our College Motto: "Learn to Lead"

Vision of the College

Enlightening and moulding the youth into multifaceted women by honing their life skills.

Mission of the College

To provide education to rural students at an affordable cost to enlighten and empower young women to meet the challenges of the world by building strong character oriented individuals with economic independence.

Objectives:

- To provide quality education and skill based education
- To provide a mode of education with global perspectives
- To enhance the moral and ethical value of the student.
- To develop aptitude and skills of students to equip them to face the challenges and needs of a fast changing society.
- To give opportunity to women from socio-economically backward sections of the society in order to prepare them to be effective leaders by instilling confidence.
- To inculcate values of equality, unity and justice.
- To emerge as a centre for academic excellence and research.

The Mission and Vision of the institution are communicated to all the students, teacher and other staff member and stakeholders through:

- College Notice board (Students)
- Conduct Periodical prayer (Students)
- College Prospectus and Calendar (Students)
- Institutional Website (www.gacwrmd.org) (stakeholders)
- Through routine extension activities carried out by the respective committees and groups.
- Conducting talks by resource persons and subject expert.
- Parents and Teachers meeting.

6.1.2 The institution practices decentralization and participative management

Response:

Participatory management is the practice of empowering members of a group, such as principal, HOD's, faculties of the college and student community, to participate in institutional decision making.

The model does much more than recognizing the students, should to be able to recommend changes or course of action, but rather reflect a belief that authority should be transferred to and shared with principal, vice principal, HODs, staff members and student communities. Every year we are providing a detailed academic scheme to each student and the faculty which will cover each subject by teaching and practice according to the scheme, which is provided by them. The Principal conducts meeting with all faculty members once in a month and whenever necessary HOD meeting is conducted by the Principal twice in a month. The Principal also conducts Representative meeting to the students monthly twice. The HOD of each department conducts meeting to their faculty members twice in a month. If the faculty needs any support and requirement regarding the academic activities they make proposal to the government through HOD in a written format and that letter will be forwarded to the Head of the Institution. Shifting the paradigm from classical management to participatory management requires a collaborative consensus as an institution with communication, inclusion, transparency and development.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Department of Collegiate Education (DCE), Government of Tamilnadu is the supreme authority under which the college functions. The Department manages planning, administration and funding of all the Government Colleges in the State. DCE's main objective is to make quality education affordable and accessible to all sections of students. The college functions as per the directions given by the DCE either directly or through Joint Director of Collegiate Education, Madurai Region. DCE, keeping in mind the need to achieve global standards in knowledge transfer and creation of skilled human resource has introduced many innovative initiatives. The Madurai Regional Joint Director office directs the administrative activities of the Institution and the Joint Director of Collegiate Education guides and supervises the Institution ensuring of quality and plans.

The day-to-day administration and transaction of curriculum is the responsibility of the Principal of the Institution. Adhering to the directions of the DCE and in accordance with the rules and regulations of the affiliating university, the Principal undertakes admissions and orchestrates curriculum committees such as the Admission Committee, Time Table Committee, IQAC, Discipline Committee, Cultural, NSS, Sports and Magazine committee are formed at the beginning of the academic year. To give thrust to co-curricular activities various clubs such as The Citizen Consumer Club, etc., are also formed These committees and clubs work under the leadership of respective conveners effectively for the implementation of the plans and policies of the institution for the accomplishment of the desired goals. IQAC prepares the action plan for

the entire institution for quality enhancement.

Regular Meetings of Heads of the Department are conducted to discuss the overall activities of departments and the college. Faculty members are encouraged to enhance their competence through participation in Orientation Programme, Refresher Courses.

They are also motivated to participate and present papers in Seminars and Conferences.

- The policy statements and action plans for fulfillment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The principal, faculty and the college development committee strive to fulfill the vision and mission envisaged in the policy matters and action plan along with the support of Department of Collegiate Education and Regional Joint Director Office.

The principal and the committee members/faculty interact with the students regarding their grievances and consider them as top priority in the matters to be redressed.

The action plans for various curricular and extension activities are chalked out separately and incorporated with the overall strategic plan of the institution.

Regular interaction with both internal and external stakeholders is given importance Internal stakeholders- Interacts with the students in the Orientation programme and in the departmental functions.

External stakeholders- Receives feedback from alumni, parents and accepts suggestions for the improvement in the quality of education and other infrastructural facilities in the college.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Various committees are constituted under the leadership of the principal at the beginning of the academic year. From time to time meetings of the concerned committees are held to discuss and monitor the plans and policies of the institution for the effective implementation. The IQAC collects the required information

in the form of feedback from the final year students, alumni and the parents of the students and acts on the feedback given by them. Staff and departmental meetings are held on a regular basis to monitor the progress of the activities in the respective departments.

There is a Grievances Redressal Cell in the college. All the head of the departments are members of this cell. It functions in an organized manner. The students should give their grievance through their respective department. The head of the department discuss the same with the principal. The Principal, the head of the department and all committee members take immediate action on their grievances. The redressal cell is consciously working and provides the entire infrastructure and basic needs expected by the students before they ask. So, no serious grievances were reported during the last four years.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

At the college, level the Principal of the college plays the role of a leader. She plans and executes the academic as well as the co-curricular activities in the college with the assistance of the College counsel, various committee and non-teaching faculty. Academic leadership of faculty members can be in the form of Head of the Department, the senior most staff of the department is the HOD who is the overall in charge of the department. A detailed list of various committees constituted by the Principal comprising staff members as the in charge is attached in the form of annexure.

- In the year 2011, IQAC was established in this college. In the beginning, the cell was coordinated by, B. Manimala, HOD of Mathematics with minimum available facilities.
- It is planned to develop the facilities such as a separate room with all provisions like Computer, Internet connectivity for grievances redressal unit, Women's Cell, Counseling and Career Guidance cell.
- The students approach the Coordinator of the Cell for their grievances regarding academic matters, financial matters, health services, library and other central services.
- A suggestion box is kept in ground floor near the college office. The box is opened once in a fortnight and a committee will solve if there is any problem.
- However, Separate rooms and spaces are provided for National Service Scheme (NSS).
- Canteen facility is available for both students and faculty members.
- One open air auditorium available near the main block.
- Safe drinking water (RO) is provided to the Students in each block.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Each course in the College has a Department headed by the senior most faculty. He / She is given fair amount of independence in planning and executing the curricular and co-curricular activities of the department.

From time to time, teachers are deputed to undergo training programmes such as orientation and refresher courses and other development programmes so that they develop leadership skills.

The administrative staff of the college too is given various responsibilities. They too are deputed to undergo various training programmes that help them acquire leadership skills.

Class representatives are appointed to monitor the classroom activities and bring to the notice the grievances of the students of their respective classes to Grievance Redressal cell and the Principal.

Each of the faculty members gets the chance to work as the convener of one or several committees formed in the college. He/She is expected to plan and execute the activities of committee with the assistance from other members of the committee.

Even though the principal of the college is the leader, he/she understands that delegation of authority is more effective in governance. Various departments of the college are given fair amount of autonomy in their functioning. The principal doesn't interfere in the day to day working of the departments. Every staff member clearly understands his/her role and responsibilities in the college and works towards the overall development of the college.

Coordinators of various committees are given autonomy for the implementation of the action plan of their respective committees. The Bursar and the Superintendent too are given freedom in activities such as co-ordinating and supervising the administrative work of the college.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 2.57

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	3	1	0

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

College council consists of all the HODs and thus each of the department HOD participates in active management of the college. The policies of the institution are framed after open discussion with the Council members. The suggestions and opinions of the staff are given due consideration while taking decisions

The college promotes the culture of the participative management. The staff members are made to take up the responsibilities of coordinators of the various committees for the proper functioning of academic and administrative activities. Students and non-teaching staff are also part of committees.

Class/student's representatives are allowed to express their views freely. They too are involved in many of the activities of the college.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:**AUDIT****General Audit:**

To audit the various accounts maintained in this college under the following heads such as,

- (i) Fees collection
- (ii) Scholarship
- (iii) Funds received from the Government/other agencies.

Activities:

- (a) In order to find out the irregularities if any in the maintainence of the accounts.
- (b) To locate the loss of Government money as well as misappropriation. To assure whether the grants/funds received in this college has been utilized for the purpose for which it was sanctioned based on the rules and orders.

Internal and External Auditing:

Internal Auditing is being done periodically by RJDCE, Madurai region and the external audit is being carried out by the Accounts General of TamilNadu. Based on the inspection report by AG and audit report issued by RJDCE, adequate steps will be taken to rectify the objections as raised there in.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 1.28

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0.25	1.03

File Description**Document**

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our college allocates funds for various field achievements for memorial endowments to encourage the students. The following were the list of trustees providing the memorial endowments for various field achievements of the college.

Memorial Endowments for Various Field of Achievements:

- 1. Thirumathi. Kanagamani Ammal Memorial Endowment by Encourage students academic performance.**
- 2. Thiru. Kanthaiya Rajammal Memorial Endowment by Best outgoing student in college.**
- 3. Thirumathi. Rani Muthathal Nachiar Memorial Endowment by Best outgoing student in college.**

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC wing of the institution monitors and evaluates the quality of its enrichment programmes through feedback mechanism and periodical report submitted by the concerned department.

Each department is strictly following the techniques to monitor and evaluate the quality of its enrichment programmes.

- Conducting internal examination
- Continuous performance evaluation
- The resource persons came from various places to our college.
- Feedback from the students and parents
- Result of the external examination

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Teaching learning process:

The IQAC has been playing a vital role in improving the teaching-learning environment in the college.

Following are the steps taken by the IQAC in this direction:

1. To take feedback on teachers and the institution and to respond appropriately based on them to improve teaching-learning environment.
2. To motivate teachers to adopt technology in their teaching which would ease the process of teaching and learning.
3. To encourage departments to organize special lecture/seminar/conference programmes for the benefit of both the faculty and students.
4. To facilitate teachers to participate and present research papers in State, National and International level seminars/conferences.
5. To motivate teachers and students to take up research activities

Structure:

The college vision, mission, quality policy, quality objective, quality system procedures are well defined.

Methodologies

1. Semester exam result analysis
2. Student feedback and Parents feedback
3. Feedback from alumnae
4. Implementation of innovative teaching methodology
5. Teachers feedback
6. Student attendance
7. Student profile.

Outcomes

- Increasing rank holders.
- Increasing the pass percentage of students.
- Enhancing the course completion rate.
- Increasing quality education.
- Producing responsible citizens.
- Making the students to meet the challenges to real world.
- Developing students' skills to meet the employer's needs.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Administrative:

The IQAC is the central unit for the proper functioning of the institution. The IQAC functions actively to enhance and sustain the quality in all the spheres. It conducts regular meeting with all stake holders.

ACADEMIC

The college offers 7 UG, 2 PG programmes. To the IQAC is the central unit for the proper functioning of

the institution. The IQAC functions actively to enhance and sustain the quality in all the spheres. It conducts regular meeting with all stake holder strength of the students pursuing their degrees in the college is 1449. Total number of faculty members working in this academic year is 62.

- 4 New courses were introduced
- Tutorial System is followed
- Certificate courses are conducted

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 3

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

File Description

List of gender equity promotion programs organized by the institution

Document

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The college has a system to collect, analyze and use information on the academic performance of students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections, etc. at risk of drop out.

The academic performance of the students at the risk of dropout rate is measured by the faculty through Classroom interactions. The class teacher identifies the problems for dropout of the students.

- If the dropout is due to personal problem, necessary counseling is given both to the student and parent.
- If the dropout is due to financial constraints, arrangements are made for the financial assistance, at the department level and teachers personally.
- Attendance of the student is closely monitored by the class teacher with a view to avoid attendance shortage and consequent dropout.
- Remedial classes are conducted for slow learners to improve their performance and minimize the drop-out rate.
- Staff-parent meetings are conducted so as to enhance the performance of the students from the

disadvantaged sections of society.

The department takes a special care and attention given to the students for the above mentioned problems. Each student in the college gets the required benefits offered by the State Government and other financial agencies. So that they are on par with advantaged sections of the society. These benefits have definitely boosted the confidence of students from weaker sections of the society. As a result, they have improved their academic performance. Such students have also been educated, guided and motivated by teachers to excel in all walks of life.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 1.18

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 6.77

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 576

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:**Solid waste management:**

We have given the awareness to the students regarding green environment in the campus by fixing awareness boards inside campus.

Faculty advises the students not to litter waste and unwanted materials inside the campus. We also provide dustbin in each and every class.

To bring awareness of proper waste reduction and recycling practices through education and communication efforts. To create awareness for using reusable components for manual use and making the environment

Liquid waste management

- Liquid waste from the chemistry lab pass through pipeline.
- Chemistry department students are doing the practicals by adapting semi micro analysis, which is used to minimize the toxicity of the chemicals.
- Waste water from RO plant is utilized in plants.

E-waste management

- E-waste such as discarded computers, printers and broken laboratory equipment are safely stored in an allotted room. They are purchased by new buy back scheme.
- Our college is more than 18 years old, though we don't have any e-waste as a dump because we dispose and replace the electronic goods whenever needed on time.
- On the other hand we have handed over some computers to nearby Govt. schools and to the poor students in our college.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

There are two rain water harvesting plants in our campus.

.

The digital library has been built in such a way that the rain water will collect automatically in the ground surface as a pool to be absorbed and sucked by the ground soil which helps to increase the ground water level in and around the campus.

.

There is a separate rain water harvesting plant in chemistry department which is utilized for solution making and to carry some specific analysis particularly in chemistry lab.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**

- b) **Public Transport**
- c) **Pedestrian friendly roads**
 - **Plastic-free campus**
 - **Paperless office**
 - **Green landscaping with trees and plants**

Response:

Green Practices

Our college student strength is nearly 1439 and the strength of staff members is 63, Non-teaching staff comprises 14 members.

Out of 1439 Students 39 are using Bicycles, 10 are using Bike, 1390 are using Public Transport and rest are using Pedestrian Friendly Roads.

Plastic free campus

Our college has set up disciplinary committee that aims to reduce plastic pollution on college campus with special focus on the reduction and ultimately the elimination of plastic straws, and plastic food packaging. The plastic items are regularly thrown into garbage or recycling bin. Discipline committee members and the student volunteers are extensively used to campaign against the dangers of plastic materials.

Partially Paperless office.

Paperless environment is encouraged with extensive use of E-communication. We have around 72 computers in our college; Communication within the campus is done through e-mail resulting in a significant reduction in the usage of paper. Staffs are instructed to use both sides of the paper while writing or typing including question papers. Proposal to collect Feedback from students, staff and alumni in electronic form. Instructions are strictly given to all to avoid wasteful use of resources.

Green landscaping with trees and plants

Our college regularly conducts a green audit in our campus, to improve the Environmental conditions with the help of NSS and YRC students and officers along with the Gardener. Our college is eco-friendly, where we promote green and clean environment for more than thousands of students. The classrooms are well ventilated with adequate natural lighting. The college has more than twenty variety of trees and a beautiful landscape, well maintained by our students and caretakers.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 8

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years											
Response: 45											
7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>9</td> <td>9</td> <td>9</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	9	9	9	9	9
2017-18	2016-17	2015-16	2014-15	2013-14							
9	9	9	9	9							
File Description	Document										
List of activities conducted for promotion of universal values	View Document										

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
--

Response:

The Institution organizes national festivals and birth / death anniversaries of the great Indian personalities. National integration day is celebrated every year in our institution to grow with unity, peace, love and brotherhood among the students. To bring together students of the various religious, social, cultural, economic and educational background, the birth and death anniversaries of National personalities are celebrated in our institution which includes Dr, Radhakrishnan birth day (Teachers day) celebration, Dr. A.P.J. Abdul Kalam vision for the Nation Fest etc. These encourage the feeling of common identity amongst the students even though they are from different races, cultures, religions, or regions in order to build a strong developed nation. It promotes the unity in diversity and feeling of oneness amongst the students who are the pillars of future India. This helps the students to understand how to evaluate a prosperous, happy, and peaceful India. Such programs are conducted in Education Institution regularly.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**Response:**

Our institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

A complete transparency is maintained in our college in the areas of finance, academic, administration and others. In the academic sector the teachers monitor the students' progress and performance by a number of evaluative methods such as class room interaction, assignment, project, seminars, and class test etc. The process of internal assessment is very transparent. It is same as in financial and administrative section. The college administrates under various curriculum and evaluation is done in the specified time for the welfare of the students. In the financial side also we maintain complete transparency in all transactions such as students, staff and parents. There is no indirect fee, we have given receipt to all their payments.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:**

Our institution lays a great emphasis on the development of discipline, maturity, moral standards of the students through various clubs. National Service Scheme, Red Ribbon Club, Youth Red Cross, Consumer Club, Green Club, Literacy Club. Each club functions with the motto and especially NSS Students have rendered astonishing service to the society through many ways. Awareness programmes are arranged duly to complement academic learning, experience and inculcate positive values and skills among student community

The University designs and changes the curriculum through the board of studies once in every three years.

The respective course staff gives their suggestions to the concerned board of studies, chairman/member to modify and enrich the curriculum to cater the needs of dynamic employment market. Respective department conduct the classes for both UG and PG students for improving the employability of learners. Career guidance cell provides the students with career awareness and soft skill centre provides the various Soft Skills training, training in communication skills and mock interviews are conducted to the outgoing students.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Our institution lays a great emphasis on the development of discipline, maturity, moral standards of the students through various clubs. National Service Scheme, Red Ribbon Club, Youth Red Cross, Consumer Club. Each club functions with the motto and especially NSS Students have rendered astonishing service to the society through many ways. Awareness programmes are arranged duly to complement academic learning, experience and inculcate positive values and skills among student community.

The institution is focusing to promote skills of the students through value added courses cum Earn while you learn cell

5. CONCLUSION

Additional Information :

- The NSS volunteers took part as guards in the consecration and election duties.
- Every year the college conducts “STRESS MANAGEMENT” programme.
- Coaching Classes for TNPSC examination are conducted at free of cost in the college campus.
- Students organize and participate in workshop in the college.

Concluding Remarks :

Adequate facilities are provided to equip the students with innovative thinking, job oriented training with sufficient soft skills to meet the challenges in their respective fields. The faculty members voluntarily contribute their mark to march towards achieving the vision of this institution.

In general, analysis of curriculum, teaching, learning, evaluation and research, innovation, extension activities, infrastructure, learning resources, students support and their progress, governance, leadership and managerial quality, institutional values and best practices are documented successfully.

6. ANNEXURE

1. Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programs in which CBCS/ Elective course system implemented. Answer before DVV Verification : 9 Answer after DVV Verification: 0</p> <p>Remark : The supporting document is not relevant as it is not university document. It is an internally written document.</p>																				
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>536</td> <td>531</td> <td>558</td> <td>540</td> <td>549</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>368</td> <td>363</td> <td>377</td> <td>368</td> <td>377</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	536	531	558	540	549	2017-18	2016-17	2015-16	2014-15	2013-14	368	363	377	368	377
2017-18	2016-17	2015-16	2014-15	2013-14																	
536	531	558	540	549																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
368	363	377	368	377																	
3.3.5	<p>Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years</p> <p>3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>18</td> <td>8</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>11</td> <td>7</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	18	8	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	11	7	1	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	18	8	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	11	7	1	0																	
3.4.4	<p>Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender</p>																				

Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
585	360	560	200	200

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
580	360	560	200	200

Remark : Same set of documents as in the previous metric repeated

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
20.00	15.00	16.49	17.00	15.00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
20.01	15.00	16.49	17.00	15.00

Remark : The budget allocation statement is neither authorised by finance officer in the HEI nor by a chartered accountant

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1.99953	1.5	2.1	1.19991	0.59854

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1.99	1.50	2.10	1.19	0.59

Remark : The expenditure for purchase of books and journals statement is neither authorised by finance officer in the HEI nor by a chartered accountant

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
91.39119	77.35593	59.95240	64.70686	57.25070

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
91.39	77.35	59.95	64.70	57.25

Remark : The Expenditure incurred on maintenance of physical facilities and academic support facilities is not authorised by chartered accountant nor finance officer of the institution

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 100

Answer after DVV Verification: 223

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	2	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Revised as per supporting statement of HEI

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0.25000	1.03600

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0.25	1.03

Remark : Neither copy of the letter indicating the grants/funds received by respective agency is provided nor the supporting document is duly authorised by CA nor finance officer

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.13 Display of core values in the institution and on its website

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

2.Extended Profile Deviations

ID	Extended Questions
----	--------------------

1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 309 986 421"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>536</td> <td>531</td> <td>558</td> <td>540</td> <td>549</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 501 986 613"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>392</td> <td>389</td> <td>391</td> <td>389</td> <td>389</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	536	531	558	540	549	2017-18	2016-17	2015-16	2014-15	2013-14	392	389	391	389	389
2017-18	2016-17	2015-16	2014-15	2013-14																	
536	531	558	540	549																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
392	389	391	389	389																	
2.2	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 770 986 882"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>91.39119</td> <td>77.35593</td> <td>59.95240</td> <td>64.70686</td> <td>57.25070</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 963 986 1075"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>91.39</td> <td>77.35</td> <td>59.95</td> <td>64.70</td> <td>57.25</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	91.39119	77.35593	59.95240	64.70686	57.25070	2017-18	2016-17	2015-16	2014-15	2013-14	91.39	77.35	59.95	64.70	57.25
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